

**Camano Water Association  
Board Meeting Minutes  
August 19, 2025**

**Call to Order:** Dave called the meeting to order at 9:31am, at the CWA office.

**Roll:** Board members present: Dave Weir, Ross Michel, and Richard Mockler. Larry Dearborn and Peter Turner were absent.

Staff present: Dan Peterson, Kaylee Williams, and Stephanie Hamilton. Andrew Turner was absent.

**Guests:** Mikala Gammell.

**Members:** None.

Mikala Gammell is a guest from Heritage Bank, invited by Ross Michel, to further discuss the Line of Credit with the CWA board. The Line of Credit is still being pursued by CWA but nothing has been approved yet. Mikala left at 9:47am.

**Approval of July Minutes:** A motion was made by Ross Michel and seconded by Rick Mockler to approve the July Minutes. Motion passed.

**Approval of July Finance Report:** The July Finance Report and check register were in balance. Ross and Stephanie provided financial updates and information. A motion was made by Ross Michel and seconded by Rick Mockler to approve the financial report as noted. Motion passed.

Ross Michel is continuing to work with Heritage Bank to investigate a Line of Credit (LOC) for CWA. Ross and Stephanie have begun working on the proposed budget for 2026.

**Past Due accounts current status; 0 Lien**

Liens for July Report: 0 Lien YTD, no new lien(s)

**Homes sold YTD:** Homes sold 20 + 6 in July; and Vacant lots sold YTD: 3 + 0 in July

Kaylee gave the board a summary of important office updates. Items brought up and discussed were member account issues, final and past due notices, increased calls from membership about verifying our contractors, and increased calls regarding the South Expansion area. We discussed getting CWA contractor badges and vehicle magnets for membership transparency.

The topic of the South Expansion reignited a discussion between available board and staff. This was not an agenda item and neither available staff nor board was prepared to discuss CIP projects, costs, and projections. It became evident that CWA board and staff need to schedule a meeting, not a board meeting, to specifically discuss the South Expansion with current costs and projections.

**Operations Manager's Report:**

Treatment Plant – July 5th TMG services completed there by-annual service on the chlorine generator. July 7th Chlorine generator alarm, the blower motor impeller came apart so there was no airflow moving through the chlorine tanks. Blower and motor were replaced and the generator was brought back into service.

August 14 Well #7 VFD tripped out, Drive was reset.

Filter update (Solenoid tree): Atec is tentatively scheduled to be here Monday August 25th, 2025.

Source – Nothing to report.

Compliance Samples – Department of Health monthly (distribution) Bac-t (ND) None Detect.  
Department of Ecology by-annual Chloride (well samples) has been pulled and waiting for results.

Distribution – Double Check Valve Assemblies (DCVA) installed 628 = 54.2% of the system completed.  
Endpoints replaced 739 = 63.8% of the system completed. Eighty-two installed this month (August)

Dave Weir abruptly announced his resignation from the board and left the board meeting and CWA office at 10:42am. The remaining board members and staff ended the meeting unofficially as there was no longer a quorum.

**Adjourned:** Meeting adjourned at 10:45am. The two available board members approved.

**Reported by:** Stephanie Hamilton

**Secretary:**



**Date:**

