

**Camano Water Association
Board Meeting Minutes
May 19, 2026**

Call to Order: Peter called the meeting to order at 9:30am, at the CWA office.

Roll: Board members present: Peter Turner, Ross Michel, and Richard Mockler.

Staff present: Kaylee Williams, Andrew Turner, Fernando Pedroza, and Stephanie Hamilton.

Sage Ince was absent from meeting as she was working in water system.

Guests: None.

Members: Dorothy Turner.

Approval of April Minutes: A motion was made by Ross Michel and seconded by Rick Mockler to approve the April Minutes. Motion passed.

Approval of April Finance Report: The April Finance Report and check register were in balance. Ross and Stephanie provided CD maturity updates and information. A motion was made by Rick Mockler and seconded by Ross Michel to approve the financial report as noted. Motion passed.

Front Office Report:

Homes sold YTD: Homes sold 8 + 3 in April; and Vacant lots sold YTD: 0 + 0 in April

Liens for April Report: 0 Lien YTD

All Members who received a shut off notice due to nonpayment have either paid their outstanding balance or have signed up for a payment plan.

Kaylee has been working with the Operations to compile lists of failing endpoints. Once replaced, Kaylee enters the new information into the billing software.

Stephanie continues to work on creating an archive of CWA history and documents. Stephanie has also been working with Andrew on creating a better "master" list of all DCVAs (double check valve assemblies) throughout the CWA system for compliance.

Staffing Update - Sage expressed that the field technician position is not what she had expected, and she is looking for employment elsewhere in an environmental field. She will be employed by CWA until the end of June 2026. Sage will receive a letter of recommendation and has also been offered to work for CWA as a contracted laborer after her time with CWA is completed. A new field technician, James Hamilton, was hired and will be starting June 1st.

Operation Manager's Report:

CWA Water System – System is normal.

Treatment is working well with great results.

Testing Filters – Getting good result for treatment.

Samples from Eurofins test results and compared with our testing; good.

Testing goes in before filters, after filters, and from reservoirs.

Reservoirs Cleaning, Inspections and Repairs – South #1 tank cleaned and inspected. Mt. Baker Silo replaced the hatch and fixed the cracked leaks on the reservoir.

Center #2 tank cleaned and inspected. Mt. Baker Silo replaced the hatch.

North #3 tank cleaned and inspected. Mt. Baker Silo replaced the hatch, tank gauge, and overflow.

Bay Alarm installed alarm for the hatches.

Meeting with General Pacific (Reader Failure) – Meeting with GenPac (General Pacific).
Manually read the failing CE (classic endpoints) properties.
We have replaced over 100 new endpoints and some meter boxes too due to meter reading difficulties.

Security Systems / Cameras – Bay Alarm installed 4 cameras for the office area on 5/18/26.
Bay Alarm installed 3 cameras for the treatment area on 5/19/26.

Well #5 and Crestview Reservoir – Trees removal (Sauve & Sons Tree Work) done on 5/8/26.
Fence repaired (Valley Fence) on 5/18/26.

Data Analytics Report by Andrew Turner:

When Andrew presented during the May Board Meeting, he mentioned that Compliance tasks for 2026 were ongoing. Currently, work is ongoing toward the next batch of compliance due at the beginning of July. We are also expecting to begin our 2026 DCVA testing during July or August. Andrew, as mentioned previously, remains confident the current testing company will be able to capably handle our testing needs moving forward.

So far in 2026, the Wells are behaving largely as expected. Though we haven't reached peak demand yet, which we expect to start fairly quickly, we don't foresee any supply-side issues. As mentioned previously, Well 6 is monitored quite closely for changes, and may need additional attention in the future. The level of performance for Well 6 has been declining over time, and we may need to reset its position within our Bonnie Lane property to better tap into the aquifer.

Old Business:

- a. Office Safety – The CWA office has a new, more secure lobby door (Absolute Remodel). The previous lobby access points to the garage and front office are either removed entirely or reinforced.

Bay Alarm installed 7 cameras across our office and treatment areas. These cameras are in real-time, all historic data going forward can be accessed. All data is saved and stored via cloud should we have any tampering or questionable situations arise.

- b. CIP Pipe Status – Wilson Engineering gave us a proposal of the pipe replacement projects. The board was not ready to discuss the proposal packet. A CIP meeting will be held with board and staff prior to the next board meeting to discuss the new information.

Office Report and Communications:

- a. Checks are signed on Friday, May 29th by Rick and Peter.
- b. Vacation Notices – Office will be closed on 5/25 for Memorial Day. Fernando will be at classes 5/28 – 5/29.
- c. Input from audience – Rick mentioned that he would like to see CWA observe Martin Luther King's Day in the future. The Board unanimously agreed to add this holiday to CWA's observed holiday list.

Adjourned: Meeting adjourned at 10:10am. All board members approved.

Reported by: Stephanie Hamilton

Secretary:  _____

Date:  _____